

3-year Wellington Region Spaces & Places Implementation Plan

The purpose of the [Wellington Region Spaces and Places Framework](#) is to provide a high-level strategic framework for future regional sports facility planning and optimisation of the current network. The plan emphasises a one-region approach to planning for international, national, regional and sub-regional facilities and provides context for local planning and decision-making about local facilities.

The outcome we are looking for is a one-region approach to providing an accessible, fit-for purpose regional network of quality spaces and places that support and encourage physical activity (play, active recreation, sport).

The plan below details the work needed to implement and bring to life the Wellington Region Spaces and Places Framework for the period July 2021-June 2024. The plan sets out priorities, specific projects, partner responsibilities & deadlines. This is a collective impact initiative that requires leadership from Nuku Ora, alongside collaborative actions from partners to ensure its success.

All Years

<u>Project / Priority</u>	<u>Action</u>	<u>Responsibilities</u>	<u>Deadline</u>	<u>Objective</u>
<u>Input into Spaces and Places Projects and Planning Processes as required by the sector and stakeholders</u>	<p>Support, inform and align the development of other strategies and planning processes with the Regional Spaces & Places Framework (RSO/Council Strategies, LTPs etc).</p> <p>Additional to this, recognizing that this piece of work is fluid and that incidental demands will appear and require action; there is a need to make provision in workload for this.</p>	<p><u>Nuku Ora: Led by Tara Fevre</u></p> <ul style="list-style-type: none"> - Provide input as and when opportunities are identified 	Ongoing	Advocate for a one-region approach, fit for purpose & quality facilities that support & encourage PA

<p><u>Advocate for and spread awareness of the Spaces and Places Plan and specifically:</u></p> <ul style="list-style-type: none"> - Regional facility priorities - Decision making principles (encouraging smart investment decisions) 	<p>There are various elements that fall within this advocacy piece; key actions are:</p> <ol style="list-style-type: none"> 1) Build Spaces & Places updates, case studies, information & insights into the Nuku Ora Regional Sector Update (RSU). The purpose of this is to socialize the decision making principles with a wider group of stakeholders so that the plan and the principles are referenced when facility spend is considered 2) Across every space & place interaction ensure we advocate for quality spaces, specifically prioritizing; <ol style="list-style-type: none"> a. Equitable access b. Inclusion c. Disabled persons & those with invisible impairments d. The needs of women and girls e. The needs of young people – taking a participant and young person-centered approach f. Universal design g. Cultural considerations 	<p><u>Nuku Ora: Led by Tara Fevre</u></p> <ul style="list-style-type: none"> - Collating information for the RSU to share with partners - Actively advocating <p><u>Council Partners:</u></p> <ul style="list-style-type: none"> - Recognise their role in this collective impact initiative - therefore; advocate across council and in external interactions for the regional plan, and apply the decision making principles when making facility decisions. 	<p>Ongoing</p>	<p><i>Advocate for a one-region approach, fit for purpose & quality facilities that support & encourage PA</i></p>
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<u>Maintaining an up to date view of facility provision</u>	<p>Work with staff & stakeholders to regularly update the Sport NZ Facility Planning Tool.</p> <p>Utilise the Tool in planning processes to provide insights to assist with decision making.</p>	<p><u>Nuku Ora: Led by Tara Fevre</u></p> <p><u>Council partners:</u></p> <ul style="list-style-type: none"> - Updating tool & encouraging others to do so - Utilising tool to support insights gathering and decision making 	<p>Ongoing</p>	<p>Advocate for a one-region approach, fit for purpose & quality facilities that support & encourage PA</p>
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Year 1: July 2021 – June 2022

<u>Project / Priority</u>	<u>Action</u>	<u>Responsibilities</u>	<u>Deadline</u>	<u>Objective</u>
<u>Appoint a suitably skilled Spaces & Places lead within Nuku Ora</u> (COMPLETE)	<p>Work alongside key stakeholders and the sector to lead the implementation of the Spaces and Places Strategy ongoing.</p>	<p><u>Nuku Ora</u></p> <ul style="list-style-type: none"> - <u>Staff management</u> 	<p>January 2022</p>	<p>Both workstreams</p>
<u>3 year Implementation Plan</u>	<p>Formulate a plan that details what specific work needs to occur to implement & bring to life the Wellington Region Spaces & Places Framework.</p>	<p><u>Nuku Ora: Led by Tara Fevre</u></p> <ul style="list-style-type: none"> - Collecting input & feedback on the plan - Writing the plan - Owning & actioning the plan 	<p>31st March 2022</p>	<p>Both workstreams</p>

<u>2013 Regional Sports Field Strategy Review</u>	<p>Work alongside the sector and stakeholders to deliver an updated regional sports field strategy. An up-to-date regional analysis and direction will be critical to keeping pace with demands for space, to maximise use, continuing to address historical inequities in allocation or provision over time and to make well informed, evidenced based investment decisions.</p>	<p><u>Nuku Ora: Led by Nicky Sheriff</u></p> <ul style="list-style-type: none"> - Conducting the review & writing the plan - Facilitating a working group to complete project related tasks <p><u>Council Partners:</u></p> <ul style="list-style-type: none"> - Participating in the working group - Completing project related tasks such as the provision of data to feed into the review 	<p>30th June 2022</p>	<p>Regional Planning & Collaboration</p>
<u>Establishment of a steering group to provide strategic oversight of the implementation of the Spaces and Places Framework and the 3-year implementation plan.</u>	<p>Supporting the Spaces & Places lead, the steering group are to endorse and advocate for the regional framework, and are to champion the project across the region and within their own organisations.</p> <p>Key actions:</p> <ul style="list-style-type: none"> - Identify member organisations and develop relationships & understanding of the intent of the Framework - Develop and agree the Terms of Reference (purpose & scope of the Group, program of work) - Meet regularly to review progress against the Implementation Plan, share relevant information & implement the agreed framework/process 	<p><u>Nuku Ora: Led by Tara Fevre</u></p> <ul style="list-style-type: none"> - Establishing and coordinating the steering group - Secretariat duties <p><u>Council Partners:</u></p> <ul style="list-style-type: none"> - Dedication of personnel to actively participate in the steering group; attending meetings & contributing to the regional network 	<p>30th June 2022</p>	<p>Regional Planning & Collaboration</p>
<u>Regional Indoor Facility Audit</u>	<p>Work alongside the sector and stakeholders to complete the Indoor Facility Audit. Deliver a report detailing current condition, accessibility, current and likely future demand of indoor facilities.</p>	<p><u>Nuku Ora: Led by Nicky Sheriff</u></p> <ul style="list-style-type: none"> - Conducting the study – data collection and writing <p><u>Council Partners:</u></p> <p>Completing project related tasks such as the provision of data to feed into the review</p>	<p>30th June 2022</p>	<p>Regional Planning & Collaboration</p>

	This audit is to result in a regional plan, with recommendations for future provision and management of demand for indoor facilities.			
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Year 2 – July 2022 – June 2023

<u>Project / Priority</u>	<u>Action</u>	<u>Responsibilities</u>	<u>Deadline</u>	<u>Objective</u>
<u>Facility Development Handbook (for city/district/local facilities)</u>	Creation of a resource which details a stepwise approach to facility development. The purpose of this resource is to provide guidance and support to sector organizations (RSOs, Clubs) to help them successfully navigate planning for spaces and places, in line with the regional plan.	<u>Nuku Ora: Led by Tara Fevre</u> <ul style="list-style-type: none"> - Pulling together of resource <u>Council Partners:</u> <ul style="list-style-type: none"> - Input into creation of resource - Sharing across relevant council teams & referencing when advising external groups and/or making decisions internally 	January 2023	<i>Optimized & future proofed network of facilities</i>

<p><u>Work to further develop insights and knowledge, to understand future facility requests</u></p>	<p>This involves an analysis of RSO / NSO facility plans to identify and forecast demand and priorities for space across the play, active recreation and sport sector. Consideration also needs to be given to future events that may require facilities of a certain specification.</p> <p>This will allow for a more proactive approach and sense of responsiveness to requests from community.</p>	<p><u>Nuku Ora: Led by Tara Fevre</u></p> <ul style="list-style-type: none"> - Gathering and sharing insights <p><u>Steering Group</u></p> <ul style="list-style-type: none"> - Contributing to discussion among the network around where groundswell is and types of requests are prominent 	<p>February 2023</p>	<p>Regional Planning & Collaboration</p>
<p><u>Develop a process for prioritising Spaces and Places projects</u></p>	<p>The steering group, in collaboration with key stakeholders are to oversee the development and implementation of a detailed process for developing and evaluating proposals for facility development.</p> <p>Considerations:</p> <ul style="list-style-type: none"> - the distinction of process between regional/national/international facilities and sub-regional/district/local facilities. - Scope (club re-roofs, new hubs, playgrounds, walking tracks, indoor courts) - Exploration of a regional facility funding approach for regional facility development - Alignment to Spaces & Places Facility Planning Principles & Lifecycle - The integration of any new process into existing processes (ie. Funding cycles, LTP years) <p>Work will then be required to advocate for, promote and implement the process across teams, with stakeholders and the sector.</p>	<p><u>Nuku Ora: Led by Tara Fevre</u></p> <ul style="list-style-type: none"> - Coordinating the steering group & facilitating meetings - Secretariat duties - Sharing information amongst the group (best practice, national initiatives, PD opportunities) <p><u>Council Partners:</u></p> <ul style="list-style-type: none"> - Dedication of personnel to actively participate in steering group; attending meetings & contributing to the regional network 	<p>Ongoing piece of work with established process by June 2023.</p> <p>The promotion and support to embed will be ongoing.</p>	<p>Regional Planning & Collaboration</p>

<u>Understand the value of spaces for play & active recreation</u>	An explorative piece of work to understand the demand for play and active recreation spaces across our region. Unpacking the wider use and value of sports fields and green spaces beyond the provision for sport and formal bookings.	<u>Nuku Ora: Led by Tara Fevre</u> <ul style="list-style-type: none"> - Leading the review, in collaboration with the steering group - Data collection <u>Council Partners:</u> <ul style="list-style-type: none"> - Provision of data and insight 	June 2023	Regional Planning & Collaboration
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Year 3 - July 2023 – June 2024

<u>Project / Priority</u>	<u>Action</u>	<u>Responsibilities</u>	<u>Deadline</u>	<u>Objective</u>
<u>Support Councils with LTP submissions</u>	Incorporate Spaces & Places priorities into Nuku Ora’s council Long Term Plan submissions.	<u>Nuku Ora:</u> <ul style="list-style-type: none"> - Writing & speaking to submissions 	As determined by submission deadlines.	Regional Planning & Collaboration
<u>Review the Wellington Region Spaces & Places Framework</u>	Conduct a review of the current Wellington Region Spaces & Places Framework – ensuring it is relevant and fit for purpose. It will be important to consider: <ol style="list-style-type: none"> 1) An evaluation of the current framework and progress against it 2) Changing regional and local priorities 3) External factors such as climate change 4) Expanding scope in line with the changing national approach (recognizing there is a broadening focus of this work and that future provisions and specific projects may need to be undertaken in the recreation, play & active transport spaces). This is already reflected in some of the projects identified in the latter years of this implementation plan. 	<u>Nuku Ora: Led by Tara Fevre</u> <ul style="list-style-type: none"> - Leading the review, in collaboration with the steering group - Data collection <u>Council Partners:</u> Provision of data and insight, primarily via the steering group	December 2023	Regional Planning & Collaboration

	This review will promote changes to this implementation plan.			
<i>The last two projects specified below are intended to commence. However any future projects beyond the Framework review will ultimately be determined by the review itself and any subsequent recommendations for its implementation.</i>				
<u>Optimised and connected school facilities</u>	Recognising that schools are a significant provider and user of facilities; in partnership with College Sport Wellington, work to understand demand and supply with a view to better optimise and connect school spaces with community. This will expand on work already completed in Year 1 during the Sports field Review & Indoor Facility Audit, of which schools were incorporated in.	<u>Nuku Ora: Led by Tara Fevre</u> - Undertaking piece of work <u>Council Partners:</u> - n/a	June 2024	<i>Optimized & future proofed network of facilities</i>
<u>Connected spaces & places</u>	Many of our communities face transport barriers. This is a piece of work to explore what be the sectors role in advocating for and enabling connected spaces and places, ensuring communities ease of access to spaces and places that support and encourage physical activity		June 2024	<i>Optimized & future proofed network of facilities</i>

Timeline

The below outlines the various projects and relevant timelines.

Year 1

January	February	March	April	May	June
<i>3 year Implementation Plan</i>					
<i>Sports field Strategy Review</i>					
<i>Regional Indoor Facility Audit</i>					
<i>Steering Group Establishment</i>					

Year 2

July	August	September	October	November	December	January	February	March	April	May	June
<i>Facility Development Handbook</i>											
<i>Expand function of steering group (process for regional facility development + regional funding approach)</i>											
						<i>Understand future reqs</i>					
						<i>Value of spaces for play and active rec</i>					

Year 3

<i>July</i>	<i>August</i>	<i>September</i>	<i>October</i>	<i>November</i>	<i>December</i>	<i>January</i>	<i>February</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>
<i>Support councils with LTP submissions – specific deadlines TBC</i>											
<i>Review Spaces & Places Plan</i>											
					<i>Optimised and connected school facilities (TBC as per Framework review)</i>						
<i>Connected spaces & places (TBC as per Framework review)</i>											

Prepared by:

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