

## Recognition Template - Example

Name	Role	Hours worked (approximately)	Achievement	Recognition
Sam Smith	Junior coach		Gained Coaching qualification	Sponsor product
Paul John	Secretary			flowers
Sarah Jane	Bar manager		Manager qualification	Lotto Sportmaker nomination
	Referee		Referee award, recognised by RSO	Mention in newsletter
	Team Manager		Monthly manager award	Mention in newsletter
	All team mangers			Club t-shirt
	Grant application writer		Hard work put in with getting apps in on time	Mention in newsletter
	Website/Facebook update person			Lotto Sportmaker nomination
	Team manager		Managed 1 senior and 2 junior teams	Club volunteer of the year
	All volunteers			Mention in all comms Discounted prize-giving entry